

PAULTON PARISH PLAN STEERING GROUP

1st MEETING OF PAULTON PARISH PLAN STEERING GROUP

22nd May 2007 Meeting Room Village Hall

1. Jacqui Ward of Community Action took the Chair to start meeting.

2. & 3. Introductions with skills and special interests were made.

Steve Nolan (**SN**): Sustainability advisor within planning for Communities and Local government. Governor of Somervale School.

Jacqui Nolan (**JN**): Health & Safety specialist; Systems analyst at MOD.

Terri Stocker (**TS**): Registered Nurse, has worked in Paulton Hospital and RUH at present working at Osteoporosis Centre, Camerton.

Rob Stocker (**RS**): Desktop support manager for Somerfield.

Margaret Barrett (**MB**): OAP live 37 years in Paulton good contacts in older community, good communication skills.

Anne Miall (**AM**): Retired GP lived 40 years in Paulton. Started 1st Playgroup. Secretary of History Society.

Hugh Warren (**HW**): Parish Council representative sits on several sub committees. Special interest history.

Jane Stephenson (**JS**): Works in re-cycling and waste disposal, special interests youth and sustainability.

Pam Leah (**PL**): retired Primary School teacher of science and art. Special interests footpaths, bridle paths, and natural history.

Kerr Stirling (**KS**): Aero engineer with Rolls Royce and latterly MOD, subsequently worked as Consultant. Strategic planning and Chairmanship skills. Special interest traffic and good of the community.

5. Mission Statement preliminary statement put forward by Kerr accepted in principle, with addition of “businesses”. Kerr to amend.

6. Election of Officers:

Chairman	Kerr Stirling	Proposed by Anne Miall, Seconded Hugh Warren & Pam Leah
----------	---------------	--

Vice Chairman	Pam Leah	Proposed by Kerr Stirling Seconded by Anne Miall
---------------	----------	---

PAULTON PARISH PLAN STEERING GROUP

Secretary	Anne Miall	Proposed Hugh Warren Seconded Margaret Barrett
Treasurer	Jacqui Nolan	Proposed Jane Stephenson, Seconded Liz Milton
Publicity	Jane Stephenson Liz Milton	Proposed Liz Milton Seconded Anne Miall Proposed Pam Leah Seconded Jane Stephenson.

7. Constitution. To be investigated and debated at next meeting.

8. Topics & Subgroups. To investigate ideas for possible discussion at next meeting.
To have list of village organisations to be approached.

Open events: Village Party in The Park on 9th June.

Anne to Contact Guy Edwards about availability of Stall in Village Hall

Jacqui Ward to bring her ideas wall, hedge, & pots etc.

Leaflets - Jacqui Nolan to print 300 copies of the Community Action leaflet.

Display Old Paulton pictures.

Jane to arrange notices in Guardian and Journal.

Terri Stocker, Jacqui Nolan, Anne Miall to attend.

Other events to consider: School Fete
 Pre-School Event
 Purnell's Cricket Club Fete

9. 4-6 months for preliminary consultation to develop consultative plan,
questionnaire.

Steve Nolan to draft initial project plan.

Investigate link to Parish website Jane Stephenson to contact Neil Creevy.

A.M to write to Village Hall Committee for permission to use Meeting room.

10. Training Jacqui Ward will give 2 training sessions to the Group in Paulton;

5th June 7 pm Interest Involvement & Publicity

26th June 7pm Community Consultation Techniques.

11. Application for Funds. KS to write application to Quartet and approach Parish
Council Jacqui Nolan to open Post Office account for Plan

12. AOB Liz Milton: need brainstorming session for ideas; members to spread the
news of PPP. Steve Nolan will mention Parish Plan at the next Somervale
Governors meeting.

13. Next meeting 19th June 7.30pm venue to be confirmed by AM.

Following meeting 17th July 7.30pm venue to be confirmed by AM

PAULTON PARISH PLAN STEERING GROUP

ACTIONS:

All: read up Constitution and amend if necessary.

Collect ideas for brainstorming on topics.

Suggest names of village organisations to be approached.

KS: Quartet Application

Letter to BANES Planning Dept re existence of PPP

Letter to SATO notifying them of formation of PPP

Amend Mission Statement

AM: Contact Village Hall Manager re use of Meeting Room

Contact Guy Edwards re Stall at Party in the Park

Keep Jacqui Ward Informed of developments and dates.

JN: Print 300 leaflets for use at Village Party on 9 June.

Open Post Office Account for the Plan.

JS: Arrange notices in Guardian & Journal.

Investigate link to Parish website.

SN: Draft initial project plan.

Mention Plan at next Somervale Governors' meeting.