

05.01.2010

PAULTON COMMUNITY PLAN

Minutes of Steering Group

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Village Hall Meeting Room

1. Apologies

Present KS, PL, AM, JS, RS, TB, and HW.

2. Minutes of previous meeting

The minutes were then taken as read and signed by KS

3. Matters arising.

JP is happy to loan the flip chart to the SG for the open meeting. **KS has not yet responded to the Core Strategy document.** RS has a meeting with the school governors on 6th January. RS has printed and prepared 2400 leaflets. AM has passed them to Mary Barnes for distribution to every house in the village by the Scouts, Guides, Cubs and Brownies. **AM will leave some leaflets at the PO and newsagents. KS & PL will deliver to Withy Mills & Upper Radford.**

TB will erect the banner advertising the open meeting this week.

4. Webmaster's report.

The unique visitors have numbered over 50 during the past 3 months; no entries have been made on the blog. The additional explanations of the statistics following the emails from AF are complete. The minutes up to September are on the web site now and these will be up to date before the 16 January.

5. Treasurer's report

No report

6. Progress reports on the action plan actions.

There has been no response as yet from First group, Co-op, Community Nurses. TB awaits a phone call from the Librarian, RS is meeting with school heads and governors, KS has sent the data to the youth worker and there is a meeting on 14 January which he will attend.

PACT have responded to KS's request for the minutes of the last meeting and give 3 actions to be undertaken, the Courteous Driving Campaign, Village Speedwatch and wider publicity for the PACT meetings.

**KS has not yet written to SWRDA or Department of Work & Pensions.
RS has not yet written to the media providers.**

7. Arrangements for the open meeting 16 January.

The leaflet drop is arranged. The banner will be in place this week, and posters have been posted. The Somerset Guardian printed the press release in full on 17 December.

KS has invited John Bull and David Speirs who will both be holding surgeries in the Wesley hall on the day of the open meeting, they will try to attend.

Graham Sabourn of B&NES housing will attend if family arrangements

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permit. Dave Dixon (B&NES) hopes to attend. The police will be present with a display board. The Journal will be present, hopefully with a photographer. KS has invited by email all previous helpers and everyone who filled in the volunteer cards. KS has prepared a contact Sheet for the public to take away with them and **AM will print 50.**

AM will contact MB and invite her

KS will collect and deliver to the Primary Room the flip chart (TB said that the Hall will be open on Friday evening from 7-9). **AM will make sure there is a screen available.**

A sign directing people to the Primary room can be written on a whiteboard.

All members of the SG will be at the hall by 9.30am on the 16 January.

RS gave his PowerPoint display, and some editorial changes were agreed. This will run continuously during the open meeting and shows the questionnaire results which require actions to be taken forward by a new Community Group.

KS recommended that committee members familiarise themselves with these, in preparation for discussion with the wider public.

The Open Meeting could be advertised on Somer FM in the New Year and AM will contact JN to see if she is able to arrange this.

8. The date of the next meeting.

Tuesday 19 January in the village hall meeting room 7.30pm

The meeting closed at 9.15pm