

08.02.2010

PAULTON COMMUNITY PLAN

Minutes of Steering Group

08.02.2010

Village Hall Meeting Room

1. Apologies

Present KS, PL, AM, JS, RS, TB, and HW.

2. Minutes of previous meeting

The minutes were then taken as read and signed by KS

3. Matters arising.

KS has spoken to Dave Dixon and now has the names of contacts in B&NES who should be approached to act as lead agencies in specific Action Plan items. **KS will send them a copy of the reformatted Action Plan.** DD also considered it would be useful, but not essential, to show the plan to the Somer Valley partnership to get an extra perspective. **KS will send them the plan.** KS has had a helpful response from Geoff Smith Chairman of the Timsbury Parish Plan. They used a designer, Kim Smith, who also put the printing out to tender and 1300 copies of 24pp cost £2500. This committee anticipate producing 250 full reports plus 2500 copies of the executive summary for delivery to each household, which will probably be a single folded A3 sheet.

4. Webmaster's report.

January had the highest number of hits ever at 60 but no comments or blogs have been left. KS proposed publishing the reformatted Action Plan on the website once this meetings updates have been added. **RS will do this.**

5. Treasurer's report

No report

6. Progress reports on the action plan actions.

KS has now had contact with SWRDA and his contact, Ann O'Driscoll, feels they are not the correct lead agency but -she has undertaken to advise who it should be.

KS has also contacted Sarah Hedley at the Jobcentre concerning a mobile facility for the village but as yet has not had a response.

KS will speak to Judith Plucknett regarding the parish council's response to the six extra items they were sent for consideration.

PL has had a reply from Trails Trust but no reply from CAB. **She will follow up the community litter picking via the B&NES website.**

JS has not yet had contact with Sustrans.

RS had a meeting with both school heads and they are to engage with the relevant groups and the PTA to take D1-D4 actions forward. **RS will send an email of this meeting to KS for the records.** There was some confusion among the committee as to which agency is responsible for employing lollipop personnel. It seems that there are again vacancies for 2 or 3 sites.

RS has not yet contacted the PO, BT or Virgin Media.

The youth service is being 'restructured' at present, there is a youth panel meeting at 3pm on 10.02.2010.

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KS has written to Graham Sabourn requesting official definitions for social and affordable housing.

KS has to contact Bristol city council.

The reformatted plan was discussed and some revision of priorities and actions agreed unanimously. **KS will publish the revised plan.**

7. Arrangements for the meeting 17 February.

There are 13 items which will require action from the community to bring to fruition.

The aim is to create a group willing to take the actions they feel important forward to the next stage. Brief introduction of the plan, the issues and the resultant benefit to the community, by the Chairman

There will be a flip chart on which people can list their particular interests. The meeting can be divided into small groups to enable a free exchange of ideas and for people to discuss the topics which they are interested in taking forward.

It was agreed that the groups should be under the 6 headings of the plan.

KS has written and emailed all the people on the volunteers contact list but now requires the committee to personally phone the names he has allocated them as a follow-up to encourage their attendance on the 17th. **KS will email the list to all SG members.**

TB will organise the catering for the meeting.

8. The date of the next meeting.

Thursday 25 February in the village hall meeting room 7.30pm.

The meeting closed at 9.45pm