

14.12.09

PAULTON COMMUNITY PLAN
Minutes of Steering Group
14.12.09
Village Hall Meeting Room

1. Apologies

JS, JN

Present KS, PL, AM, RS, TB, and HW.

2. Minutes of previous meeting

A correction was made to item 6 as PL was **not** present at the meeting with Dave Dixon. The minutes were then taken as read and signed by KS

3. Matters arising.

KS has sent RS the press release for the open meeting to be added to the website together with copies of previous presentations to the parish council, for historical reference. KS has not yet taken up the publicity offered at Elm Hayes Surgery.

KS has now visited the Primary Room to assess the layout. TB thought it would be permissible to put charts on the pin board as long as the existing display was not defaced; there will be plenty of tables available so the charts could be laid out on them. **AM will ask JP if the parish council have any flip chart easels the SG could borrow.**

4. Webmaster's report.

TBA

5. Treasurer's report

No report

6. Progress reports on the action plan actions.

Following the CAB AGM, the funding issue should have been clarified; **PL will write to the CAB to ask if any progress has been made towards opening an outreach office in Paulton.**

KS urges all SG members to respond to the Core Strategy document on line or by writing to B&NES, the date has now been extended until 15 January 2010.

HW has spoken to members of the Ring& Ride team and had a positive response. AM has written to First at both their Bath and Bristol contact addresses.

KS has had to revise the statistics in section P as the alternative statistics had not been used in writing the Action Plan. It was agreed that the additional action items generated from the revised statistics for Section P should be added to the Consolidated Action Plan. The Section K results have been sent to the Youth Worker. KS has written to the chairman of PACT asking for a response to the Action Plan.

KS met Gail Coleshill who suggested presenting the Action Plan through the auspices of the Somer Valley Partnership. This seems contrary to the original terms of Parish Plans which were for the use of B&NES who had a statutory

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duty to take them into consideration in planning the future of a village. **KS will speak to Dave Dixon and ask for clarification.**

KS has had replies to his letters from Somer Housing and will take their comments forward with Graham Sabourn the Group Manager B&NES housing.

KS has still to contact relevant agencies for section O actions.

RS has spoken to the head teachers at Paulton Schools and the Governors are holding an Extraordinary meeting at which RS will present the questionnaire results for section D and the proposed Action Plan actions relevant to this section. He will also give the statistics from the children's questionnaire.

TB has spoken to the village hall management with regard to the provision of a public toilet in the Memorial Park and the plans are underway but the financing is dependent on the plans for the Youth centre.

7. Arrangements for the open meeting 16 January.

KS has asked RS to prepare charts of the results listed below and RS was able to show some of these for discussion of any amendments. The results will be displayed both in printed form and as a power point display.

KS took 60% or above as the percentage deserving of an action.

Charts for display on 16th

Action Plan Item	Questionnaire Ref.
C3	C10
C13	C43
D1	D13
E1	E1 & E2
E2	E3
E4	E6
G3	G14
G6	G23
H1	H6
H5	H15
J4	J2
K1	K4 & K4a
K2	K5 & K6
L2	L13 & L14
L4	L15 & L16
N1	N8, N9 & N10
N2	N11, N12, N13 & N14
N3	N15, N16 & N17
R5	R5, R5a, R5b & R6
S3	S8

KS has written a leaflet advertising the Open Meeting which is to be printed and distributed to all the houses in the village.

Mary Barnes of Paulton Guides and Brownies is prepared to organise a leaflet drop. The new Guide session starts on 7th of January which will mean the leaflets being distributed that week, but she feels confident that this can be achieved. The SG voted a donation of £100 to them for their work. **AM will confirm with MB that delivery before 13th January is possible and that the insurance is covered by the Scout's policy.**

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AM will ask JP if the SG can borrow the flip chart easel and display stand to use at the meeting.

RS has offered to investigate whether he can get the leaflets printed at work as a community support project. TB recommended printing it on yellow paper which has higher visibility and therefore greater impact. RS will buy 2 reams. The Chairman thanked RS for this offer and his hard work in producing the charts.

Invitations will be extended to various interested agencies and everyone who volunteered to help at previous meetings will be personally invited by KS. TB proposed an information sheet of contact names and numbers plus an outline of the idea for the formation of a Community Group for visitors to the meeting to take away with them. **KS will design one.**

The Somerset Guardian will publish the press release either on the 17 or 24 December, and the Journal will run a piece on 6 January. Press representatives will, hopefully, attend the Open Meeting for a photo shoot and a report.

The Open Meeting could be advertised on Somer FM in the New Year and AM will contact JN to see if she is able to arrange this.

8. The date of the next meeting.

Tuesday 5 January in the village hall meeting room 7.30pm

The meeting closed at 9.35pm