

## PAULTON COMMUNITY PLAN

Minutes of Steering Group

22.06.2010

The Red Lion, Paulton

### 1. Apologies

HW, TB, JS

Present KS, PL, AM, RS,

KS welcomed Grant Attwood (GA) to the meeting as a guest.

### 2. Minutes of previous meeting

The minutes were then taken as read and signed by the Chairman KS.

### 3. Matters arising.

AM gave the cheque for £463.75 to JP made out to the Parish Council, but for accounting reasons JP decided it should be written directly to Fosseway Press. The cheque has been destroyed and **JN will issue a new one.**

The Paulton Letter has now been printed with the Executive Summary as the centrefold.

JS has booked a table for the SG at the Party in the Park. **AM will enquire if JN has the banners and cards organised.**

### 4. Distribution of the Final Report and Paulton Letter.

The distribution of the Final Plan to all concerned organisations has now been completed. This leaves about 70 copies of the Final Report available to give to interested villagers at the Party in the Park (PITP) on 17 July.

After these dispersals any remaining copies will be given to JP for distribution to newcomers to the village.

JP needs help with delivering the Paulton Letter. KS and AM have taken their local areas. **PL volunteered to deliver in Park Road area, she will contact JP.** Distribution to all households in the village is underway and should be completed by the end of June.

### 5. PR programme

KS read out the final press release which was approved **and JS will arrange for publication in next week's (1 July) Somerset Guardian, MSN Journal and the Mendip Times.** JS has recorded an interview with Somer Radio which will also go out at this time.

### 6. Finances & Final Accounts

Not available

### 7. Paulton Community Group and sub groups

The website group have most of the redesigned site ready for going online; this is planned to happen just before PITP the date will be decided at the next meeting of the group. Richard Dowling and Judith Plucknett will be responsible for the Parish Council input, whilst the group members RS, SB (Susan Burnett) and AM are each responsible for defined sections. See attached website scope.

The Road watch group have been very active AF reports:

- 20mph zones are now all legal.
- School drop off is patrolled by PCSO's
- There has been a meeting with Terry Bridgeman of the Parish highways committee who supports their actions.
- The group are invited to a Highways committee meeting.
- 2 additional 7.5 ton limit signs are to be fitted.
- Tascos Papaloucas has visited Paulton and reviewed the signage and agreed several improvements
- A meeting has been requested with B&NES highways committee.
- An appeal has been issued in the Paulton Letter for volunteers to man a Speedwatch scheme.

Liz Hardman of the Community cafe group has spoken to the postmaster and he is not interested in setting up an internet cafe. The search for suitable premises continues.

## 8. Project Closure

Projected date 30 June.

Things to do before final wind-up:

- i) Printing of the Executive Summary. ✓ **completed**
- ii) Distribution of Executive summary (in Paulton Letter) ✓ **to be completed by 30 June.**
- iii) Press release ✓ **30 June/1 July**
- iv) Update website by entering all the minutes. ✓ **done**
- v) Closure of the website as portal for the Community Plan.  
**Latest projected date 16 July**
- vi) Handover of website to the web sub-group. ✓ **done**
- vii) Archive documents, hard copy and electronic. **(KS to discuss with AM).** ✓ **in hand**
- viii) Final accounts.
- ix) **Party in the park.**
  - **JN will obtain a banner [WWW.YOURPAULTON.ORG](http://WWW.YOURPAULTON.ORG)**
  - **RS will print banner "Paulton Community Plan"**
  - **RS will provide a gazebo.**
  - **RS will investigate loan of display boards.**
  - **JN will investigate printing of business cards giving website name to advise that the parish web site is now found here.**
  - **KS will invite leaders of the sub-groups to attend.**
- x) Dates for the BBQ at Thornfalcon were offered but were unavailable for some members. **KS suggested a meal in the King William. He will investigate Tuesday evenings.**

## 9. AOB

KS has received two letters thanking him for the Final Report:

B&NES Chief Executive, John Everett thanked him for the 'helpful and clear' Plan. He directed him towards the Stronger Communities Group and the SVP for support with some of the actions.

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Jacob Rees-Mogg acknowledging receipt of the Final Plan and pointed out that he has already held a surgery in the village and will from time to time. He supports the retention of the post office and the green belt.

AM had a letter from the PCT admitting that the out of hours service was confusing and referring any complaints/queries back to the GP's

**10. Date of next meeting.**

**It was thought unnecessary to plan any further committee meetings at this point. Contact could be made by email. (The end is nigh!!)**

Meeting closed 9.00 pm.