

23.03.2010

PAULTON COMMUNITY PLAN

Minutes of Steering Group

23.03.2010

Village meeting room

1. Apologies

JS,

Present KS, PL, AM, RS, JN and HW.

2. Minutes of previous meeting

The minutes were then taken as read and signed by the Chairman KS.

3. Matters arising.

PL has sent out the flyers to the Scouts and Guides about the litter collecting party for Sunday 28 March, meeting in Heal's car park at 10am.

AM has not had any replies to the invitation of group leaders to the SG meeting on 30 March; **she will send reminders.**

4. Webmaster's report.

Not available.

TB reports that a new parish councillor Richard Dowling, has undertaken to re-write the parish website. There is a possibility that this will supersede the work of the community web group. **AM will get his contact details and the website group will liaise with him.**

5. Treasurer's report

There is £2,028.81 in the account plus small interest payment.

6. Progress reports on the action plan actions.

KS has had five responses from B&NES regarding the Action Plan. Rob Scott of the Property department thinks there is nothing of relevance to his department unless two exceptional circumstances arise.

Ring & Ride have replied. John Bull will speak to Dave Dixon concerning the slow response time to the action plan by B&NES officers.

RS has not yet sent KS notes on his meeting with the postmaster or responses from the media groups.

KS will write to Sato for their comments on the action plan proposals involving the Polestar development.

KS will update Action Plan version 6 and the outstanding action spreadsheet.

It was decided that non-responders would no longer be chased for a reaction to the plan.

7. Review of the final plan.

Each section of the draft final plan was discussed and edited by the committee. It was considered that the introduction should contain a brief history of Paulton. **AM will write one.**

The possibility of integrating the tabulated actions within the relevant section rather than as an appendix was discussed.

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The formats adopted by RS showing the priority of the actions and showing relevant quotations in boxes used by PL were favoured. **Section authors are to choose quotes for their section and forward to KS.**

KS will submit the final draft to the parish council before it goes to print.
At present the final plan is about 40 pages.

8. AOB

KS has spoken to the Fosse Way Press and asked for estimates for the printing, these should be available by the 24 March. The method of printing chosen will affect the time needed by the printers.

9. The date of the next meeting.

Tuesday 30 March at the Village Hall meeting room at 7.30pm

The meeting closed at 9.45pm