

30.11.09

PAULTON COMMUNITY PLAN

Minutes of Steering Group

30.11.2009

Hill House, Paulton

1. Apologies

TB, JS, SN, RS, PL.

Present KS, JN, AM, HW.

2. Minutes of previous meeting

The minutes were taken as read and signed by KS

3. Matters arising.

KS has met with RS and the website has been updated, there remain some new entries to be added. The Primary room has been booked for the open meeting on 16 January. The CAB AGM was attended by HW where the funding issue was discussed. Apparently it is shared between the Bath and MSN offices, the latter are anxious to maintain and expand their existing services. **PL to re-approach CAB to put forward the possibility of an outreach contact session in Paulton (Action O5).** AM suggested the new surgery might allow use of the community room for this purpose.

KS urged all SG members to comment on the B&NES Core Strategy.

4. Webmaster's report.

See above.

5. Treasurer's report

No change, no money in or out of the account.

6. Progress reports on Action Plan actions.

The parish councillors have not yet completed their assessment of the Actions Plan but it is expected in the next week.

KS, PL and PM met with Dave Dixon of B&NES on 17 November, John Bull was also present and offered some helpful advice. DD suggested that the plan be reformatted under six category headings, as per the Peasedown Group's plan, in order to align better with the B&NES Sustainable Community Strategy, as follows:

- Safer Community
- Stronger Community
- Healthier & Older Community
- Children & Young People
- Economic Development & Enterprise
- Environment and Sustainability

With the topics described under these columns:

- a) The issue, b) the aims c) the action, d) priority, e) partners, f) timescale, g) lead agency.

AM has produced a draft re-formatted Action Plan under these headings, which needs to be revised with KS.

KS has met Dan Norris who has said he hopes to attend the open meeting. KS has met with Sgt Pat Moore of Avon & Somerset Police and awaits a formal reply to the actions suggested.

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Sustrans have not yet been approached.

JS has not yet actioned the Sustainable Living Action Group.

HW has spoken informally to a taxi owner who feels Paulton is well catered for by taxi services. The problem is one of supply at certain times of day, when demand is high.

First Group and Ring& Ride have not yet been approached, HW to write.

Sato is still interested but is not in a position to respond to the actions at this time. DD pointed out that as the planners had passed the plans and the Section 106 was a statutory amount it was probably too late to change, although he did not know if the final signing had taken place.

KS attended the Youth Panel meeting on 30 Nov, but it seems that due to financial cuts the Youth Service may suffer, so no one is sure what will happen.

KS and HW attended the PACT meeting on 24 November. No members of the general public were present. KS addressed the meeting presenting the Action Plan proposals and he will write to Tony Smith, the chairman of the PACT meeting, asking for a formal response to these proposals.

KS has had an acknowledgement of the Action Plan from the Conservative and Labour parties with a more detailed response from the Liberal Democrats.

AM had a reply from PCT stating that they are in the process of producing an explanatory leaflet on the out of hours services in the area.

7. Arrangements for 16 January

A subcommittee meeting was held on 28 November to discuss arrangements and publicity for the open meeting. A copy of the minutes of that meeting is attached below.

AM is concerned about the flow of people from the hall to the primary room as there is no direct link other than through the kitchen. Signage will be important; JN suggested a token for free coffee for attendees.

The meeting felt as it is very important that as many as residents as possible attend the open meeting, we should pay for some publicity such as an advertisement in the local papers, a banner and leaflets. JN suggested using Vistaprint for the banner. **It was agreed that a leaflet drop to every house is necessary. KS will write one preferably for delivery after Christmas.**

JS advised asking the scouts; **AM will ask Mary Barnes for help.**

8. AOB

KS there will be a Youth Group meeting on 14 January 2010 at 10.30am in the village hall meeting room which will focus on the outcome of the meeting taking place tonight (30 November) with the group of 15 young people. The problem of suitable premises and funding remains the major stumbling block.

The new Elm Hayes Surgery is able to run jpeg advertisements on the continuous loop TV in the waiting room. There will eventually be a community notice board in the foyer.

9. Date of the next meetings.

Monday 14 December 7.30pm in the village hall meeting room.

Tuesday 5 January 7.30pm in the village hall meeting room.

The meeting ended at 9.15pm.

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**Minutes of the Publicity Sub- Committee Meeting
28.11.09 Saturday 10am**

Withy Mills Cottage, Paulton

Present KS, AM, JS.

Purpose of the meeting was to plan the open meeting on 16 January 2010.
A drop-in session in the Primary Room adjoining the Wesley Hall from 10am-12 noon

KS suggests inviting:

Dave Dixon of B&NES
Sgt Pat Moore of Avon & Somerset Police
Graham Dix, Chairman of Parish Council
John Bull Local Councillor
David Speirs Local Councillor
Dan Norris, MP.
Representatives of local clubs/societies
Sustrans?
Personal emails to everyone who originally offered to help, via the questionnaire reply cards.

It was agreed that the most appropriate form would be to have an exhibition of some of the results together with the proposed actions, with SG members available to explain and involve the visitors.

RS will prepare charts of the selected results. KS will decide which results are required. The most important outcome is to gain volunteers who will form the Paulton Community Group and take forward the actions identified by the questionnaire results.

Publicity:

A pre-Christmas press release JS will write sent to the Journal and Somerset Guardian with a follow-up reminder a week before the event.

A poster campaign throughout the village: **JS will adapt previous poster.**

KS will investigate the possibility of an insert in the Paulton Letter or a leaflet drop but the cost of printing must be considered.

Signage:

Ask TB if he can arrange a banner outside the Methodist Church.

Signs outside and inside the hall.