

PAULTON COMMUNITY PLAN

Minutes of Steering Group

9 February 2009 7.30pm

Village Hall Meeting Room

1. Apologies

TB, JN, SN, RS, MB.

Present KS, PL, AM, HW.

2. Minutes of previous meeting

The minutes were taken as read and signed by KS.

3. Matters arising

KS and SN still to arrange a date for review of the project plan.

KS researched the "Local member's initiative" pilot plan in which Councillor David Speirs was participating but has learnt that the funds have already been earmarked for the Parish Council. Councillor John Bull did not know if the scheme would be extended to the next financial year. JB has not yet had a reply from Radstock Co-operative Company to his enquiry about the availability of a unit in Hill Court being available for a community project such as an internet café. He is to renew his approach.

KS will ask Richard Snelling about further funding sources. KS has identified two possible Quartet grants, Express programme and Grass Roots Grants. Dick Whittington of Community Action is to ask if the Parish Plan is eligible for help from either of these sources.

MB has not yet managed to meet with JN for help with her questionnaire entries.

RS has 3 questionnaires still to enter.

KS has drafted a data protection protocol for the committee's guidance a copy of which is attached to these minutes. **Besides the handling and control of non committee members' details it is important that the Steering Group have a protocol for the maintenance of the data it has collected, which should managed by member(s) so designated.**

The Journal published a report and photograph of the 17 January open meeting on the 4th February.

KS, PL and AM have completed the checks on the questionnaire sections allocated to them and **will send them to JN**. KS needs to have some input from JN for his report to the Parish Council on 10 March. At this meeting he will emphasise the funding shortfall of about £1000 for the printing of the final report and also ask if any budgetary provision has been made by the Parish to implement any of actions that may arise as a result of the questionnaire.

Sarah McQuitty cannot divulge names and addresses of the youth group but is willing to pass on a letter from KS to gather their opinions.

4. Treasurer's report

Not available.

5. Webmaster's report

By email: In January there were a total of 76 visits and 38 so far in February.
AM has given RS a copy of the village quiz and the answers which can be put on the website.

6. Publicity report

No report.

7. Questionnaire & data input

See "Matters Arising".

8. Initiation of action groups.

KS is keen to get at least one section completely analysed so that an action group can begin work. From his list of new volunteers section E, Community, Spirituality and Volunteering, attracted 8 interested people and would therefore be a good section on which to start work.

9. Youth programme

KS brought to the group's attention the list of youth organisations shown in the Paulton letter and feels we should make use of this when we are in a position to seek the opinions of this age group. **KS has heard of a new group the "Youth Working Party" which is meeting at 10am on 10 February, and will be chaired by David Speirs, which KS will attend.**

10. Parish Councillor's report

No meeting since the Steering Group last met.

11. AOB

The open meeting with the PCT regarding the removal of Lloyds Pharmacy to the new surgery site is planned for Wednesday 11 March in the Methodist Church. There will be two sessions from 3.30pm to 5.30pm and 6.30pm to 8.30pm.

12. Date of the next meeting

Monday 23 February 7.30pm in village hall meeting room.

Meeting ended 8.30pm.