

PAUTLON COMMUNITY PLAN

Minutes of Steering Group

14 January 2009 7.30pm

Village Hall Meeting Room

1. **Apologies**

T B.

Present KS, PL, AM, JS, MB, HW.

2. **Minutes of previous meeting**

The minutes were taken as read and signed by KS.

3. **Matters arising**

KS and SN have yet to review the project plan. KS has not had any success in finding additional funding from the Community Action. **He will approach Councillors Bull and Speirs to see if they have any further lines of support.**

MB has not been able to contact JN for help with her questionnaire entries due to ill health. RS has not let KS know the current state of his questionnaire data entry.

Following the sub-committee meeting on 6 January 2009 KS has been addressing the problem of data protection and is working on guidelines. HW advised contacting Sarah Baldwin of the Parish council for advice.

4. **Treasurer's Report**

Not available.

5. **Webmaster's Report**

Not available.

6. **Publicity**

The posters and banner advertising Saturday's open meeting are in place. The press release was published.

7. **Arrangements for open meeting 17th January**

KS has only had 2 refusals and 2 possible attendees in response to his invitations. There is no way of knowing how many will attend and the conduct of the meeting will need to be governed by how and when people appear. KS would hope to do a résumé of our progress in data analysis but it may be necessary for committee members to speak to small groups as they are available. KS will have the Excel spreadsheet of declared interests to which participants can add or subtract their names. The idea of the "Action Groups" (rather than Focus groups) will be outlined; the groups will be given the analysed data and then work out how best to produce solutions to the problems posed.

8. **Youth Programme**

MB has noticed that the youth programme at the Rec run by the CSO's has been functioning again. KS will contact Trevor Gardiner to see if they are interested in helping on the youth interests.

9. Parish Councillor's Report

There is a possibility of further consultation by the PCT regarding the relocation of the village pharmacy to Clandown Road.

10. AOB

Heidi Limbert the new Children's centre service manager is keen to make contact with the Steering group. Judith Plucknett has invited her to the open meeting on 17th January.

11. Next meeting

Tuesday 27 January in Village hall meeting room.

Meeting ended 8.30pm.