

**PAULTON COMMUNITY PLAN STEERING GROUP**  
**Village Hall Meeting Room**  
**17th June 2008 7.30pm**

**1. Apologies:**

TB, SN, JS.

Present: KS, AM, PL, JN, MB, RS, HW.

**2. Minutes of the previous meeting**

Item 10: PL was amended to JN. The minutes were then taken as read and signed by KS.

**3. Matters arising**

The letter from KS was printed in the Journal on 29<sup>th</sup> May.

**KS has yet to write a letter of thanks to the co-opted members who helped with the questionnaire distribution and collection.**

PL reported that the junior school had completed their questionnaires and they had been passed to SN & JN for analysis. Discussion took place over how the results of this questionnaire should be reported. It was decided that the analysis would be presented either as an addendum to the main report, or in a separate section, but that actions resulting from the junior questionnaire would be included in the final action plan. A copy of the addendum/section would be given to the school when available.

**KS will contact Matt Grosvenor about the gift of £25 as recognition of the school's help.**

RS: the youth programme is still presenting problems of how best to engage this sector. He has been investigating internet sites such as Facebook and other blogs relating to Paulton. RS had a comment from a 17 year old, Jo Yelling, on the website complaining about the patronising tone of some of the questions in the questionnaire, the writer rejected the stereotypical picture of her age group that these implied. RS will reply and hope to use her as contact for further ideas and opinions. JN has canvassed youth in the sports sector and the overriding desire is for a place to meet and "hang-out". KS would like an event which will provide a face to face encounter with this age group before the final report can be said to truly representative of all needs/wants of the villagers. AM has contacted Sue Clarke from the Baptist Youth Group but they will not be meeting again until September.

**The project plan: KS will speak to SN about updating both past and future events.**

PL drew attention to a letter in the Somerset Guardian from Sustrans who felt that their planning application for the Five Arches Link was only receiving negative feedback. Those who wish to show support for the project should add their comments via the BANES website.

**4. Treasurer's Report**

JN: expenditure of £7.50 and £25 has reduced the money in the current account to £342.72 plus £1000.00 on deposit in the reserve account. We have not yet received the £1000 from the Parish Council; **KS will speak to Judith Plucknett.**

## **5. Publicity**

No report is available but no actions are required until there is an interim report on the progress of the analysis.

## **6. Web Master's Report.**

June has been much quieter so far only 29 hits compared with May's 82. The only comment was the letter quoted in AOB. RS was not aware of anyone having downloaded a questionnaire.

## **7. Parish Councillor's Report**

There has not been a full council meeting since the last Steering Group committee meeting.

The highway committee have applied for planning permission for a hand held speed watch camera which the police will train local residents to operate, should the planning application be successful. KS enquired what action the police were likely to take when speeding vehicles were identified by the speed camera. It was believed the culprits would receive warning letters in the first place.

## **8. Party in the Park**

KS attended this very successful event on 14<sup>th</sup> June and gave a brief update of the Plan's progress encouraging the return of any outstanding questionnaires, at the end of which Guy Edwards made the draw to pick the winner of the £25 prize for returning a questionnaire. The winner was Mrs Eliza Gray, of The Old Rose & Crown, Withy Mills. KS has already presented her with the £25.

## **9. Questionnaire Collection**

The total in hand has now reached 580 plus. Unfortunately several people volunteering to join focus groups have failed to give their name and address. AM suggests a letter to the local press later on could ask volunteers to contact the SG again.

## **10. Questionnaire data entry and analysis**

SN expects to have the Excel programme ready by 1 July. JN is testing scoring etc at present. RS queried the estimate of 600 hours as insufficient for the analysis of the data; this was based on trial by JN. KS agrees it is probably too low.

Provisional time table: MB is to type up the free text comments, which with the numerical analysis is expected to take until September. The draft report and work on the action plans will not be done until the late autumn.

## **11. AOB**

PL & HW attended PACT meeting on 10 June. Main issue was access to transport to the surgery when it is built. The possibility of forming a volunteer group to provide transport was suggested, as was a change of route of the

Somer bus service to cover more areas of the village. This problem has been addressed in the questionnaire, and the results may be used to inform a transport service focus group that it is anticipated will form an action plan. The next PACT meeting is 2 September.

Funding has been applied for to provide a footpath along the road at Withy Mills and for a pelican crossing at Central Garage.

JS reminded **co-ordinators to give her the timesheets for their volunteer collectors.**

KS drew attention to an article in the B&NES Council News Letter entitled “Community has its say” stating councillors were contacting local groups to gather their opinions on local issues. As no one was aware of this **KS will respond to the web address listed.**

## **12. Date of next meeting.**

**1<sup>st</sup> July 7.30 at Hill House (AM’s home)**

The meeting closed at 8.55pm.