

**PAULTON COMMUNITY PLAN STEERING GROUP**  
**Committee Meeting**  
**Village Hall Meeting Room**  
**Tuesday 18 November 2008 7.30pm**

**1. Apologies**

SN.

Present: KS, AM, JN, JS, MB, TB, HW.

**2. Minutes of previous meeting.**

The minutes were taken as read and signed by the chairman KS.

**3. Matters arising**

KS and SN have yet to review the project plan.

Efforts to obtain funding for a laptop computer have all been unsuccessful.

The Sperring Trust has rejected our appeal again. KS is to investigate the grants advertised on the government's website.

Lloyd's pharmacy move to the Hither Hayes site seems likely to go ahead despite intervention of Dan Norris MP.

JN youth questionnaires data is nearly all entered now.

AM attended "Get Active" meeting 25 October where she made some useful youth contacts. Their committee are awaiting results from the questionnaire analysis.

On the Sato site demolition of buildings and site clearance has restarted.

Next PACT meeting is 25 November.

**4. Treasurer's Report**

JN has not seen recent statement but after payment of the insurance premium the balance should be £1,109.93.

**5. Webmaster's Report**

RS not present.

**6. Publicity**

**JS:** there has not been any recent progress; as she has not received the data base of volunteers from the questionnaire back page, **JN will re-send it**. Also need the **list from KS of the distributors and from the brainstorming event**; they will all have personal invitations to the open meeting on 13 January 2009. This will be advertised on A4 posters in December and again in January which JN will produce. Notices to the local press, including the Mendip Messenger a new free weekly journal will be sent out; a copy of the press release will be forwarded to RS to be added to the website.

The writing of the short quiz and a prize was discussed. It will be a mixture of local and general knowledge questions and advertised as a "village quiz".

**7. Questionnaire & data input**

JN: the majority of data has now been entered 50-100 still outstanding. KS will collect some of these on Thursday.

JN demonstrated the problems she is facing when analysing the statistics and discussion took place and agreement reached on how these can be most accurately presented.

**8. Youth programme**

Nothing to report, AM has met the local scout leader David Aldridge, who would be happy for us to use the Scouts as sounding board for youth questionnaire

**9. Parish councillor's report**

At a meeting with the B& NES councillor Charles Gerrish it was recognised that there is a need for a traffic survey in Paulton but it seems at present there is no funding available for this to take place.

TB and HW always give an update of the steering groups progress at parish council meetings.

**10. AOB**

JN mentioned that Quartet has a new grant for safety in public places which maybe applicable to any future focus group initiatives.

**11. Date of next meetings**

Wednesday 10 December 7.30pm in the Red Lion

Tuesday 6 January 2009 7.30pm in the village hall meeting room to arrange the proceeding of the open meeting on 13 January

Meeting closed 9.10pm