

20.05.2009

PAULTON COMMUNITY PLAN
Minutes of Steering Group
20.05.09
Village Hall Meeting Room

1. Apologies

SN, TB, JS.

Present KS, PL, AM, JN, RS, MB, HW.

MB tendered her resignation which was accepted with great reluctance. She agreed to acting as an ex-officio member when called upon.

2. Minutes of previous meeting

The minutes were taken as read and signed by KS

3. Matters arising

KS and SN have been unable to review the project plan.

TB spoke to Graham Dix about co-opting parish councillors onto the action groups, but KS has not heard from him yet. HW reported that the parish councillors were unwilling to join in this task, expressing the opinion that the parish plan should remain free of parish council influence.

JN expressed her dismay at this outcome saying it was difficult to know who would take ownership of the plan once it was completed.

AM felt, in view of this, it would be appropriate to adopt JN's suggestion at a previous meeting of going ahead with the report on the basis of the results produced by the two action groups already completed, Sections E and C (which is to be completed at the present meeting).

RS proposed that we could review the results of all the other sections and take the top five items in each case as a basis for the final report. This will enable future committees to have an initial plan from which to work and greater depth can be found in the detailed results we have on record from the questionnaire.

This ensures that the issues shown to be of greatest importance to the villagers are identified and addressed in the report.

Each committee member will take one of the smaller sections and identify the main issues arising from the answers. They will present the findings to committee for discussion at the next meeting.

Section D	RS
Section S	AM
Section J	PL
Section F	JN
Section I	HW
Section R & T	KS

The committee are of the opinion that the final report should take an overall rounded view of the top results with the detailed statistics in an appendix. The aim being to recommend actions and thereby put pressure on various bodies to achieve the change called for as an outcome from the questionnaire.

20.05.2009

4. Section C action group forum

Discussion took place over the manner of identifying the 'hot topics'

In each section, it was acknowledged that this needed to be done not solely on the statistics but in conjunction with the comments relevant to the section or in the case of large sections like 'C' the relevant sub-section.

RS will then be able to produce a spreadsheet demonstrating these findings.

The analysis of section C was completed. See attached sheet.

Each SG member was tasked with listing their own "Top 5" items from Section C at the next meeting. A discussion will then be held to agree a consensus on the top Section C items.

5. AOB

RS proposed that the committee contact MB and reassure her that we greatly value her input and invite her to give her view of a section. JN will send flowers.

HW B&NES planners: the parish council are to write to John Everitt, Chief Executive, to say that the parish council is unhappy at the apparent disregard of the councillors' recommendations by the planning officers. Judgements given from B&NES appear to ignore local advice.

KS attended the free legal advice clinic in Bath and it would appear that the data protection protocol and our insurance cover are quite adequate.

6. Date of the next meeting:

Wednesday 10 June in village hall meeting room 7.30pm.

Meeting Closed 10. 20pm.