

25.08.09

PAULTON COMMUNITY PLAN
Minutes of Steering Group
25.08.09 at 8.00pm
The Red Lion

1. Apologies

TB, PL, SN, JN.

Present KS, AM, JS, RS, HW.

2. Minutes of previous meeting

The minutes were taken as read and signed by KS

3. Matters arising.

AM has not yet had a reply from JN concerning contributions for the rose bush.

KS has sent out an updated Consolidated Plan to all members of the committee.

4. Presentation to the Parish Council

At the full Parish Council meeting on 8 September KS intends to give a brief account of the process and aim of the SG in gathering and writing the actions resulting from the questionnaire responses. He will suggest that the PC to use the opinions garnered from the questionnaire answers by allocating the relevant sections to appropriate sub-committees which will undertake to look at the proposed actions and let the SG know if any of these have been tried and failed already, with the reasons for the failure, which of the proposed actions are feasible and that they are prepared to support them.

KS will circulate the presentation to members of the SG committee by 1st September for appraisal.

KS has made it clear to the PC that with the publication and presentation of the Community Plan the SG will have completed its work and will disband.

5. Status of Action Plans

Using the updated Consolidated Action Plan the actions for sections N, O, P, and U were discussed and refined. The action plans on the earlier sections B, C, D, E, F, G, H, I and M were then revised and the actions cross referenced to produce a final version. **KS will re-issue the revised version and circulate it to all members.**

6. Presentation of Action Plans to the Community

The timing of this is dependent on the PC sub-committees getting through their assessment of the proposed action plans; ideally this would be by the end of September which would allow the SG to give some results out in mid-October.

Discussion as to the most effective way to publicise the event and reach a maximum audience resulted in the view that the Saturday coffee morning at the Methodist Church was preferred possibly having the Primary room set up with a presentation of the results.

25.08.09

7. Publicity

JS will devise most suitable way to advertise the public meeting.

8. Any other business.

KS has received an email from Andre Fournier which queries the lack of news on the progress of the questionnaire results and the failure to update the website. KS has spoken to him and **RS will keep the website up to date**, this will be particularly important once the final report is published.

9. Date of next meeting

Wednesday 16 September 7.30pm in the village meeting room.

Meeting closed 10.30pm.