

PAULTON COMMUNITY PLAN STEERING GROUP
Village Hall Meeting Room
27th May 2008 7.30pm

1. Apologies:

TB, SN, RS, HW.

Present: KS, AM, PL, JN, MB, JS.

2. Minutes of the previous meeting

These were taken as read and signed by KS.

3. Matters arising

KS a matter arising from the minutes of the 29th April referring to acceptance of the final report by the Parish Council; KS spoke to Jacqui Ward who said that in her experience only one Steering group had had their Parish Council object to the final report and the differences were settled by negotiation. KS foresees that the actions called for in the final report will not all be the responsibility of the PC but that separate action groups will be created to take actions forward. It was agreed that we accept the wording quoted from the Parish Plan tool Kit in the minutes of our meeting of 29 April 08 as describing the support of the Parish council for our Action Plan.

4. Treasurer's Report

JN we now have £376.22 in the current account plus £1000.00 on deposit in the reserve account.

5. Publicity

The banner is now in place on the Methodist Church railings. Thanks to JN and TB. **KS will arrange with TB to remove the banner on the returns deadline day of 1st June. JS will remove all the posters this weekend.**

The letter from KS thanking villagers for their support was published on 23rd May in the Somerset Guardian; in the same edition the press release was also printed. The Journal will print the letter in 29th May's edition.

KS has emailed the editor in chief of the Somerset Guardian, Sam Holliday, about the possibility of an in-depth article on local democracy in action, which would involve all the local communities presently working towards producing a Village Plan. KS has also telephoned Sam Holliday's office, but so far has been unable to speak to him. JS suggested contacting John Turner for help if there is no response. However, the editor of the Journal has undertaken to print KS's letter this week and has expressed an interest in a follow up at some stage. .

JN raised the need for a new poster. KS felt it would be more appropriate to wait until we had some results to publicise.

6. Web Master's Report.

RS had emailed the latest hit list on the website which continues to attract visitors. In May there have been 82 visits with 173 views averaging 2.1 views per hit.

7. Parish Councillor's Report

Nothing to report

8. Prize Draw

It was agreed to ask Guy Edwards to make the draw at the Party in the Park on 14th June. **JN will fold the cards and will have £25 cash ready to award the winner.**

9. Questionnaire Collection

The total in hand has now reached 575 so it is hoped to have a final count of 600. The post box deposits have slowed down considerably this week, only 11 from the central village boxes.

Co-ordinators must ask their individual collectors for a timesheet to submit to JN.

KS will write a thank you letter to all the co-opted collectors.

PL instigated discussion on the appropriateness of including the “not interested” in the final returns tally. The general consensus was that the reasons given to collectors for not completing the questionnaire should be included in the final report together with the number of people stating that they were not interested but that this should not be counted as a “return”.

10. School Questionnaire

PL has liaised with Paulton Junior School and the school council have produced a questionnaire, (a copy is attached to these minutes). The children will complete their questionnaires next week. The completed forms will be returned to SN.

PL suggested a gift of money to the School as recognition of their help with our project. **The sum of £25 was agreed and KS will raise the subject with the Headmaster next week. The possibility of a formal presentation cheque with publicity opportunity was mooted.**

11. Youth Programme

RS has not made any progress on this yet.

AM will contact Baptist Youth Club again and let RS know the outcome.

12. AOB

AM notified the meeting of Sustainability conference at BAWA Filton on 26th June organised by Jacqui Ward. SN is a speaker at one of the workshops. KS will attend Workshops on the Rural Economy and Funding. JN may attend; no one else was able to attend. **JN will forward the booking form and fee.**

KS drew attention to the fact that Sato has been granted planning permission for the Polestar site, by B&NES.

Sustrans have applied for planning permission for their Five Arches project, which suggests that this is a front runner in their development plans.

Project plan, KS wants all activity owners to come up with revised dates for their elements of the project plan.

13. Date of next meeting.

17th June 7.30 in the village meeting room.

The meeting closed at 8.45pm.