

PAULTON COMMUNITY PLAN

Minutes of Steering Group
31 March 2009 7.30pm
Village Hall Meeting Room

1. Apologies

KS

Present PL, AM, RS, MB, JS, TB, HW.

2. Minutes of previous meeting

The minutes were taken as read and signed by PL.

3. Matters arising

KS and SN have been unable to review the project plan yet.

KS has submitted a claim to Quartet for £1000.

KS has created a consolidated list of the volunteers gathered from the questionnaire response cards and at the open meeting which is now filed with AM.

KS and AM attended the Parish Council meeting on 10 March when KS gave a résumé of the Steering group's progress and outline of the planned time line. It was difficult to judge the attitude of the council to this update. Following the initial meeting of the Youth Action Group, Sarah McQuitty, PSCO, wants to meet Paulton youth at Somervale School to discuss their needs. She has an appointment with Mr Gorman, Headmaster, at the end of April. AM sent her SN's contact address and asked if she would speak to him before the meeting. The next meeting of this group is on 2 April 2009, **AM will represent the SG** at this meeting.

The SG held a special meeting on 17 March to form the first action group. KS had invited 8 people who had expressed an interest in volunteering either on the questionnaire card or at one of the open meetings. Five people attended with apologies from two others. Those present were: Heidi Burgess, Andre Fournier, Julie Keeling, Tony Mayley and Mary Piper. KS explained the work of the SG to date and the perceived main objectives of the action groups:

- To generate ideas and actions as a response to the majority opinions demonstrated by the questionnaire replies.
- Write a report on what actions might be taken to realise some of these ideas.

Mary Piper agreed to be co-ordinator for the group.

4. Treasurer's report

No report available.

5. Webmaster's report

Current numbers are not to hand but similar to preceding months.

6. Publicity report

A press release will be issued when the report from the first action group is available.

7. Questionnaire & data input

RS has done the analysis of section F results, representing the statistics in 3D pie charts and 3D graphs. Discussion on the most accessible/appropriate form resulted in the 3D graph being chosen as the easiest to understand. RS pointed out that some variation in the presentation of statistics was important. The pie charts were considered confusing if made up of too many elements. It was decided to restrict these to demonstrating 3 variables only. No other sections beyond F had yet been received.

8. Action groups, response and formation

At this point Mary Piper and Andre Fournier, two members of the action group formed at the special meeting on 17 March joined the committee to give an update of their progress.

Julie Keeling has withdrawn from the group. As much of the consultation has been done via email the group has designed a formula for the report which could be used by future groups. They are making good progress and are nearly ready to produce a preliminary report; at which stage they hope the SG will be able to offer constructive criticism, before they write a final report. AF highlighted the fact that several other sections contained overlapping and relevant questions to section E and it would be very useful to have these results. He pointed out several obvious inconsistencies in the questionnaire.

PL asked how they found the concept of an action group had been presented to them and how that approach might be improved so that the SG could create better guidelines for the other action groups.

- Due to the considerable time lapse between filling in the questionnaire and our approach they had forgotten volunteering.
- MP did not realise what was involved but was happy to take up the challenge.
- The SG needs to explain at the introductory action group meetings how the questions were formulated (consultation events etc).
- It was felt an optimum number of members for a group would be 3 for small sections and 5 for the larger ones.

PL thanked MP & AF for their most helpful input and hard work on the report. They left the meeting.

The setting up of the next action group was discussed. PL proposed that section C should be addressed as road conditions has been a major topic for many. AM reminded the committee that this is one of the largest sections, whilst PL thought this made it an excellent section to tackle early. AM was not sure if the final analysis of the statistics had been calculated for this section but would let PL know.

9. Youth programme

The youth service in B&NES is in the process of being reorganised which is slowing up any consultation.

10. Parish Councillor's report

HW attended a meeting in the Guild Hall Bath where school transport was discussed and the possibility of a "green-bus" service for Paulton to Somervale was mooted, but no decision taken.

31.03.2009

11. AOB

PL and HW attended the Somer Valley Partnership (this is a group formed with the ideal of getting neighbouring districts to maintain a mutually beneficial relationship) meeting on 25 March, this was a rather politically slanted group. Discussion took place regarding the 106 money from Tesco to be spent in MSN. HW pointed out that Tesco is actually in the parish of Paulton. The extension of the Colliers' Way was the main topic. The use of Gullick Tynning for league matches was also discussed and the possibility of transporting children from outer villages, to enable them to use the facilities.

Sue Evans of B&NES CVS, has notified us of a monthly surgery to be held in Bath offering free legal advice for voluntary and community groups in the area. **KS is to attend on 6 May** to seek advice on the data base and insurance matters.

12. Date of the next meeting:

Tuesday 21 April in village hall meeting room 7.30pm.

Meeting Closed 9.25pm.