PAULTON COMMUNNITY PLAN

Minutes of committee meeting
10 December 2008 7.30pm at
The Red Lion Paulton

1. **Apologies**
   SN, JN, MB.
   Present: KS, PL, AM, JS,TB, HW.

2. **Minutes of the previous meeting**
   The minutes were taken as read and signed by KS.

3. **Matters Arising**
   The review of the Project Plan by KS and SN has yet to take place.
   KS has yet to find further funds despite investigating the government web site and attending an event on funding organised by Community Action in B&NES at this event he spoke to Richard Snelling of Community Action directly and produced an estimate of the number of copies we would ideally like to print or put onto disk; a copy of this estimate is attached to these minutes. TB advised that if we anticipate approaching the Parish council for further monies we should do so as soon as possible as the finance committee is presently preparing the 2009-10 expenditure. Discussion took place on the actual number and distribution of the final report. It was felt that due to the limited resources it would not be possible to deliver one to every house as long as copies were available in local pick-up points or on demand to a committee member.
   KS spoke to a member of the Community Learning group who would be interested initiating classes in an internet café situation with a minimum of 6 participants; this maybe of use to a future focus group.
   JS asked how many times we would anticipate using a laptop and projector and in the absence of any donation we could look to borrowing or hiring one.

4. **Treasurer's Report**
   No report

5. **Webmaster's Report**
   No report

6. **Publicity**
   JS has written a proof publicity handout advertising the open event for distribution to the local papers and journals. JS suggested that instead of the evening open meeting on 13th January we held the event on Saturday morning in the Primary room at the Wesley hall to co-incide with the Saturday coffee morning coffee; this would hopefully give us a captive audience. This will run from 9.30 until noon on 17th January 2009. **TB will put up signs on the church railings**
   The quiz could be a static one with answers handed in as guests leave. If the attendance is too low we still have an option to hold an evening meeting at a later date. All previous helpers and questionnaire volunteers will be invited

personally. **KS is writing these invitations. TB will let his wife know of the cancellation of the hall booking for the 13th January.**
KS will email contacts names to JS for press release.
JN to alter the posters accordingly.

7. **Questionnaire**
   KS to contact JN to find exact state of questionnaire data input, how many are still outstanding.

8. **Youth Programme**
   Nothing to report.

9. **Parish Councillor's Report**
   There is nothing to report regarding the Steering group

10. **AOB**
    KS attended latest PACT meeting. These become increasingly frustrating as each meeting produces 3 action points but these do not seem to be followed up at the subsequent meeting, leaving the problems unanswered and presumably unresolved. Last meetings points:
    - HGV use of Bath Road
    - Problems with school crossing at Ham Lane/Winterfield Road
    - Unlawful parking outside the Bread Basket, High Street.

11. **Date of next meeting**
    Wednesday 14 January 7.30pm in village meeting room.

    Meeting closed 8.30pm.