

PAULTON COMMUNITY PLAN

Minutes of committee meeting

25 September 2008 7.30pm at

The Red Lion Paulton

1. Apologies

PL, TB, SN, JS.

Present: KS, AM, JN, RS, MB, HW.

2. Minutes of the previous meeting

The minutes were taken as read and signed by KS.

3. Matters Arising

The review of the Project Plan by KS and SN has yet to take place.

The laptop purchase is being pursued by KS who has sent justification to a former colleague at EDS (Hewlett Packard) who will investigate the possibility of the donation of 2 laptops and a projector.

The Sperring Trust is again asking for applications for grants and JN will apply for the money specifically to buy a laptop and projector. KS will forward his previous applications to her for information.

The results of the survey by Dan Norris MP regarding the re-siting of Lloyds' Pharmacy had a return of 650 and showed 86% against the move. It also addressed in a minor way the traffic problems in the village. These are issues which will arise in our analysis and be subject to Focus group scrutiny, in due course.

4. Treasurer's Report

No change in the funds in the current account which holds £1,318.77. The annual interest has now been added to the deposit account bringing it to £1,023.23.

The public liability insurance is now due for renewal at a cost of £208.84. Some discussion on the appropriateness of the existing cover for the future took place. It was unanimously decided to renew the existing policy with AON.

5. Webmaster's Report

In August there were 18 visits; to date in September there have been 16 visits to the website. This has shown a gradual decline since the peak in March and April when the questionnaires were delivered.

There have been no comments posted and RS has not received a reply to his email to Jo Yelling concerning Youth involvement.

RS has increased the memory bank at MSN Office workspace for storage of documents.

RS will update the front page.

6. Publicity

KS had a discussion with JS and it was decided that an update needs to be given to the villagers. In particular those who filled in the postcards offering further help. A public meeting should be held to report our progress and set up

groups to start to address the major problems: youth, education, health, and transport.

It was decided that **RS in consultation with JS will write a letter** to the Somerset Guardian and The Journal giving news of our progress with the analysis, commenting on the number of people who have volunteered for various activities, and publicising the open meeting. This to be also posted in our own website, the Parish website, & the Parish Notice board.

The open meeting will be held in the **Wesley Hall on 13th January 2009** at 7.00pm when working groups of volunteers can be formed who will address the major topics arising from our analysis. **AM will compile a short quiz based on Paulton People and Places, as a means of attracting more people to the meeting.** An email of the letter will be sent to all those who gave contact details on their postcard.

7. Questionnaire

The data entry has been completed on 317 questionnaires.

RS & JN will consult together on the analysis of the results. Discussion took place regarding the most appropriate way of presenting the data. Bar charts were chosen for the “yes/no” questions and pie charts for those with 3 or more alternatives. RS hopes to have a representative proportion of the results ready by the next committee meeting in November to present to the meeting for discussion. It has become obvious that the returns are disproportionately skewed towards home-owners it is therefore important to contact B&NES Council to obtain the true demographics of the village to prevent the report being weighted towards a single demographic group. **RS will do this.**

8. Youth Programme

JN will arrange the data entry of the Junior School questionnaire returns..

9. Parish Councillor’s Report

There is nothing to report regarding the Steering group. The Parish council is looking at improving the BMX track.

10. AOB

Judith Plucknett (JP) asked if we wanted a stall at the Christmas Bazaar; it was decided it was not an appropriate occasion for our purposes.

The “Get Active” group are holding a committee meeting on 30 September at 6.30pm and would welcome feed-back from the SG on our questionnaire. **AM will attend and distribute blank copies of the questionnaire for their information** which will hopefully limit duplication of data collection. We will let the new committee have the relevant results when they are available.

RS raised the possibility of contacting Sato to discover what progress has been made and whether the present economic situation has meant revision of their plans. **AM will contact JP** to find out what is happening with the development plans.

JN informed committee of a survey being conducted by B&NES on school transport, our local councillor David Speirs is involved; details are on the B&NES website.

JN Somervale School is holding an open meeting on 8 October regarding their application for Trust Status. Details are on the website.

KS attended the latest PACT meeting the priority issues were as follows:

- Overall review of the traffic in and out of the village.
- Extension of the footway to Withy Mills
- Advertising on local roundabouts (Cllr David Speirs to investigate).

11. Date of next meeting

Key actions are the data input and analysis. In the absence of KS, **AM will email all committee members on 21 October to gather progress reports.**

The next meeting will be on 18 November in Village meeting room at 7.30pm. (Please note this is different from the agreed date because the room was not available).